## **ACTIVITY ATTENDANCE SHEET**

Walk/activity Leaders: For insurance cover, this attendance sheet must be completed before the activity starts, and returned to the Club Secretary after the activity ends. If any accident/injury occurs during the activity, an Incident Report Form must also be completed and returned.

| ACTIVITY:                                    | LEADER:                                       | DATE:   |  |  |  |  |  |
|--|---|---|--|--|--|--|--|
| Attendance record – adult Club members only. |   |   |  |  |  |  |  |
| Attendee name (please print)                 | Contact number of attendee (mobile preferred) | Number to contact if attendee is injured (or 000) |  |  |  |  |  |
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## Instructions for Parents/Guardians of participating children:

| As children cannot sign forms, a parent/guardian must do so on their behalf. Please complete the    |
|---|
| child's details in the space below, sign and date, and return a copy of the signed form to the walk |
| leader, prior to commencement of the walk, and by the manner requested by the walk leader, e.g.     |
| MMS or scan and email.  |

| Activity           | <br>on  | 1 | <i>!</i> | / 202 | 2 |
|--------------------|---------|---|----------|-------|---|
| / <b>(Ottivity</b> | <br>011 | / | /        |       |   |

I, as the parent/guardian, accept full responsibility for any injuries, damage, or loss that the child (under 18) may suffer as a result of participating in the activity. I am aware I must provide the child's name and date of birth below, and indicate connection between us by writing "Signing on behalf of (Child)....." in the Signature column, and signing it.

| Child's Name &<br>Date of Birth | Signature of Child's<br>Parent/Guardian | Date |
|---------------------------------|---|------|
|                                 | Signing on behalf of                    |      |
|                                 | Signing on behalf of                    |      |
|                                 | Signing on behalf of                    |      |

## **Instructions for non-members:**

| Please complete your details in form to the walk leader, prior to walk leader, e.g. MMS or scan a requested should be for a perso  | commencement of tand email. (Note: th                            | the walk, and by the man<br>re "Contact Number (eme  | ner requested by the ergency only)"   |  |  |  |
|--|--|--|---------------------------------------|--|--|--|
| Activity   |  | /  | 202                                   |  |  |  |
| Acknowledgement of Risks   | and Obligations  | by non-member parti  | cipants.                              |  |  |  |
| In voluntarily participating in the my participation in this activity millness or death or to loss of or dabseiling or above the snowline hazards and risks.   | nay expose me to ha<br>amage to my prope<br>activities I am awar | azards and risks that cou<br>erty. In particular when pare<br>te that these activities exp | ld lead to injury,<br>articipating in |  |  |  |
| To minimize these risks I have e (1) This activity is within my o (2) I am carrying food, water (3) I have advised the activity other limitation that might  | capabilities.<br>and equipment app<br>y leader if I am takin     | propriate for the activity.  In any medication or have                                     | e any physical or                     |  |  |  |
| I will make every effort to remain any concerns I am having and a  | n with the rest of the   | e party during the activity,   |                                       |  |  |  |
| I have read and understand these requirements. I have considered the risks before choosing to sign this acknowledgement of risk. I still wish to join this activity. I accept that in signing this form I will take responsibility for my own actions.  Non-members may participate in only three (3) club activities. |  |  |                                       |  |  |  |
| Full Name<br>(please print)  | Phone Number   | Email Address  | Contact Number (emergency only)       |  |  |  |
|  |  |  |                                       |  |  |  |
| Signature:   |  | / Date:/   | /.202                                 |  |  |  |
| Full Name<br>(please print)  | Phone Number   | Email Address  | Contact Number<br>(emergency only)    |  |  |  |
| Signature:   |  | Date:/   | /.202                                 |  |  |  |
| Full Name<br>(please print)  | Phone Number   | Email Address  | Contact Number (emergency only)       |  |  |  |
|  |  |  |                                       |  |  |  |

Signature: ...... Date: ...../.202...